



Harms Elementary School

Parent Orientation 2020-2021

September 3 & 4, 2020

Students Rise. We All Rise.

WELCOME

Principal: Claudia Lara-Martinez

claudia.laramartinez@detroitk12.org

313-451-2565

313-849-3492



WELCOME

Assistant Principal: Maria Gauchey

maria.gauchey@detroitk12.org

313-849-3492



During this session, participants will:

- Meet the school staff and understand the school and bell schedule
- Review the COVID-19 safety protocols, including the protocol for reporting to school
- Analyze first day expectations for virtual and face to face students
- Understand the expectations for virtual and face to face instruction
- Internalize the process for locating, accessing Teams and Schoology through Clever

NORMS



- You may keep your cameras on, if you would like.
- Please mute your microphones or phones
- You may type questions in the chat, or wait until the end of the presentation.

AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures



MEET OUR STAFF – Office



Monica Alvarez, Head Secretary



Cecilia Robles, Secretary

Students Rise. We All Rise.

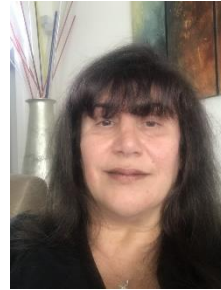
MEET OUR STAFF – Teachers



Ms. Thompson, Kindergarten, F2F



Ms. Smith, Kindergarten, Virtual



Ms. McKay, 1st Grade, Virtual



Ms. Madan, 1st Grade, Virtual



Ms. Burnett, 1st & 2nd Grade Math
and Science F2F



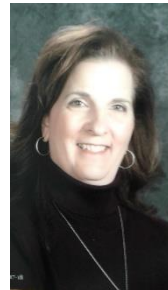
Ms. Hines, 1st & 2nd Grade ELA & Social
Studies, Virtual



Ms. Buckhave, 2nd grade Virtual



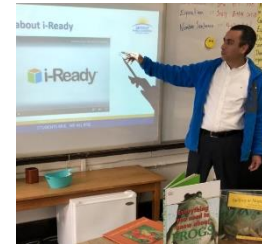
Ms. Barker, 2nd grade Virtual



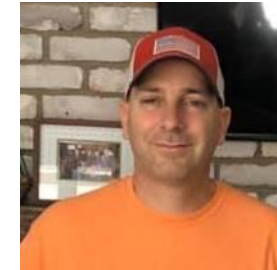
Ms. Warner, 3rd grade F2F



Ms. Mack Tolbert, 3rd grade Virtual



Mr. San Roman, 4th grade F2F



Mr. Barker, 4th grade, Virtual

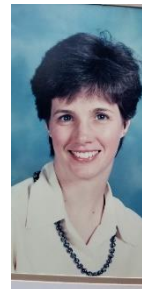


Ms. Waldron, 5th grade Virtual



Ms. Murray, 5th grade F2F

Ms. Brooks, ESE Resource, F2F



Ms. Ziraldo, ESL Resource, Virtual

MEET OUR STAFF – Elective Teachers



Ms. Novak, Art



Ms. Forzely, Music

Mr. Shank, PE

MEET OUR STAFF – Support Staff



Mr. Terrazas, Dean of Cultrve



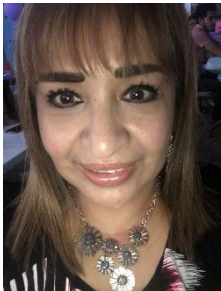
Ms. Decriscio, Culture Facilitator



Ms. Rodriguez, Social Worker



Ms. Butler, Attendance Agent



Ms. Torres, Paraeducator



Ms. Brakefield, Paraeducator



Mr. Garza, Academic Interventionist



Mr. Vega, Academic Interventionist

Harms Face to Face and Virtual Teachers

Grade	F2F	Virtual		
Kinder	Ms. Thompson	Ms. Smith		
28	15	13		
1st grade	Ms. Burnett Math / Science	Ms. Hines (MT) ELA/SS	Ms. McKay	Ms. Madan
45	11		17	17
2nd grade	Ms. Burnett Math / Science	Ms. Hines (MT) ELA/SS	Ms. Buckhave	Ms. Barker
59	13		23	23
3rd grade	Warner Math & Science AM (3) Math & Science PM (4)	Mack-Tolbert ELA & SS AM (3) ELA & SS PM (4)		
71	26	45		
4th grade	San Roman ELA & SS AM (4) ELA & SS PM (3)	Barker Math & Science AM (4) Math & Science PM (3)		
57	22	35		
5th grade	Murray All subjects SC	Waldron All subjects SC		
65	23	42		

AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures



COVID-19 SAFETY PROTOCOLS





For additional information, including FAQs on Exceptional Student Education, Athletics, Building Safety and more, please visit, detroitk12.org/returntoschool.

- All students, staff, and visitors are required to wear masks upon entering the building.
- Hand sanitizer in every classroom (2 month refill already in storage)
- Wrist Temperature checks at the door
- Symptom check by administrators
- Students will be seated 6 feet apart – overflow of students will be in a learning center supervised in another classroom
- Schedules for bathroom breaks (every other stall use)
- One way direction in hallways and stairways
- Each student will have their own set of supplies
- A room in one of the portables has been identified as an isolation room. Students with symptoms will be sent there with adult/nurse.
- In the event of a positive Covid case, we will notify the families of the students that may have been exposed.

SMART SAFETY MEASURES

For students and staff learning in our buildings, we will implement safety measures. DPSCD was allocated \$85 million in CARES Act funding to implement COVID-19 safety measures to ensure the health and wellness of students, teachers and staff. To date, the district's board has approved \$25 million in spending for personal protective equipment, temperature stations, cleaning supplies and classroom safety items. We have also increased the frequency of custodial services to include daily cleaning and sanitization.

School safety measures include, but are not limited to:

- COVID-19 testing for employees
- Training on healthy hygiene practices for students and staff
- Daily temperature and self-symptom checks for employees and students
- Required use of masks; reusable masks will be provided to all students and staff
- Expansion of nursing services in every school
- Hand sanitizer in each classroom and regular restocking of soap in bathrooms.

SMART SAFETY MEASURES CONTINUED

Daily Deep Cleaning

Classrooms, offices and shared spaces will be cleaned daily with EPA-recommended disinfecting products. All spaces have a posted cleaning log. Custodial staff will complete the log daily showing that a specific room/area has been cleaned (high-touch hard surfaces disinfected).

All buildings and busses cleaned and disinfected prior to staff and students returning.

COVID Testing

Before returning to work, all employees need a negative viral Covid-19 test. While students were tested for Summer School, student testing is not required for the fall.

If a student or family member has symptoms, you can be tested without a prescription at the City of Detroit drive-through testing sites. All tests require an appointment. To schedule a test, call 313-230-0505.

Visit www.michigan.gov/coronavirus for other testing sites near you, including those that do not require insurance.

Monitoring and Accountability

As the District implements safety guidelines, a team of 4 people will monitor safety daily in schools and complete daily compliance reports.

Parents can email info.reopen@detroitk12.org or call [313-578-7018](tel:313-578-7018) to report concerns. The District will respond within 24 hours.

RESPONSE TO CONFIRMED CASES



DPSCD is working closely with the Detroit Health Department and state authorities through this pandemic, including on a response plan in the case that a positive case is confirmed.

This includes:

- Proactive communication about confirmed cases once information is confirmed with public health officials
- Buildings and offices closed for disinfecting before students and staff return
- Students continue to engage in regular instruction online with regular assignments, attendance, and grades
- Employees infected with COVID-19 have an unlimited paid sick bank to cover their days out of school due to the infection

AGENDA

Feel free to modify this Agenda as you see fit to meet the needs of your school community

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
→ 15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures

FIRST DAY EXPECTATIONS – Face To Face



- K-2 Students will enter through door 2 and check their temperature using the touchless thermometer. Proceed to pick up their breakfast and go to class. Students may begin entering the building at 7:15 am. They will exit out the same doors. We ask parents to maintain social distance when picking up their students.
- 3-5 Students will enter through door 1 and check their temperature using the touchless thermometer. Proceed to pick up their breakfast and go to class. Students may begin entering the building at 7:15 am. We ask parents to maintain social distance when picking up their students.
- The stairwells by door 1 will serve as stairs going up.
- The stairwell near doors 2 & 3 will serve as stairs coming down.
- Students will line up to go to the cafeteria in staggered lunch/recess (Will explain better in another slide)
- Cafeteria tables are set up for students to be socially distanced.
- Student who are not feeling well will be sent to the office to determine if symptoms require them to be sent to the isolation room. Parents will be called.

Signs & Reminders for social distancing



FIRST DAY EXPECTATIONS – Virtual



- If your child is attending online, they must log in by 7:30 am. School will remain in session until 2:40 pm. Students will be able to attend one elective class a day. They will have a 50 minute lunch break: For K-2 from 10:19 am -11:09 am & for 3-5 from 11:12 am -12:02 pm
- We will be a Breakfast/Lunch Grab site for students attending online classes who need a meal. The schedule is as follows:
Mondays from 8:00 am to 1:00 pm at Door #2: 3 breakfasts, 3 lunches, plus a milk for each of the 6 meals per child.
- Thursdays from 8:00 am to 1:00 pm at Door #2 : 2 breakfasts, 2 lunches, plus a milk for each of the 4 meals per child.

AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
→ 15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures

LEARNING EXPECTATIONS

- Both Face to Face and Virtual students will utilize Schoology to turn in their work. **This is to support the transition from Face to Face to Virtual and vice versa.**
- All students are expected to log in at their start time or to arrive at the school by the arrival time.
- Students must abide by their dismissal times.
- If students will be late or absent, please call the school or the attendance agent.

FACE TO FACE LEARNING ENVIRONMENT

Schools will offer live, daily, face-to-face instruction in smaller classes to allow for maximum physical distancing. If a grade level is not available for face to face instruction students would be able to come to the school at work on a device in our learning center. They will be monitored by an adult and provided breakfast and lunch.

Learning Environment

- Class size reduced so that all desks can be separated by six feet
- Students will be grouped to better track and monitor student and staff movement (contact tracing) should a confirmed case of COVID-19 occur.
- Teacher provides in-person instruction to students who come F2F

Meals

- Students will be served Breakfast on the Go after clearing screening as they enter the building. Breakfast will be eaten in the classroom.
- Lunch: Students will receive lunch from the cafeteria, while maintain social distance. Sit at their assigned tables – socially distance.
- Food will be served in covered to-go containers.

ONLINE CLASSROOM ETIQUETTES & EXPECTATIONS



- Mute your mic while the teacher or a classmate is speaking.
- Type questions in the chat so that you do not interrupt class.
- Use the chat for questions about class only.
- Always use appropriate language. Always use kind, thoughtful words.
- Wear appropriate attire similar to what you would wear to school.
- Refrain from eating/drinking while class is in session.
- Do your best to pay attention and participate.
- Leave the meeting when class is over.
- Ask permission before sharing class content.
- Only post classroom appropriate materials.
- Always be safe, responsible, and respectful.

AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures



CURRICULUM DISTRIBUTION

- Families in grades K-5 who are attending classes online can come to the school to pick up the following:

Backpack with boxed supplies donated by Mike Morse Law.

Additional supplies for students are included

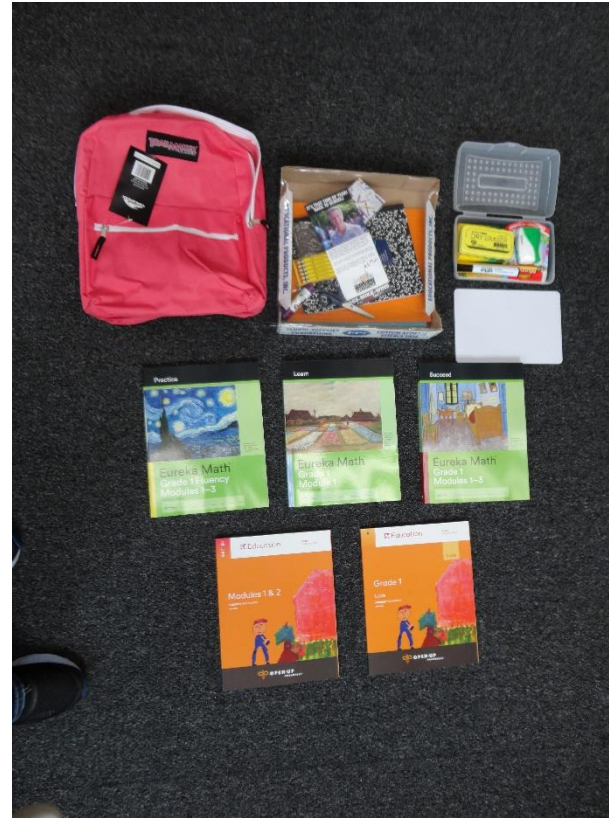
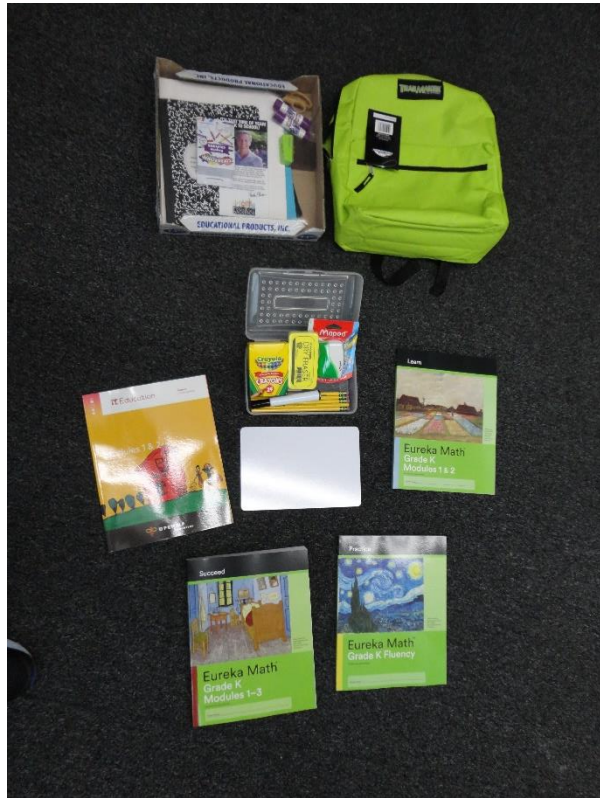
Instructional materials, workbooks for all subjects are included.

Pick up Time and Location:

Tuesday & Wednesday, September 8th & 9th, 3:00-5:00 pm Stop by Door 1 once all students have been dismissed.

Make up days: Thursday & Tuesday, September 10th and 15th at 3:00-5:00 pm Stop by Door 1 once all students have been dismissed.

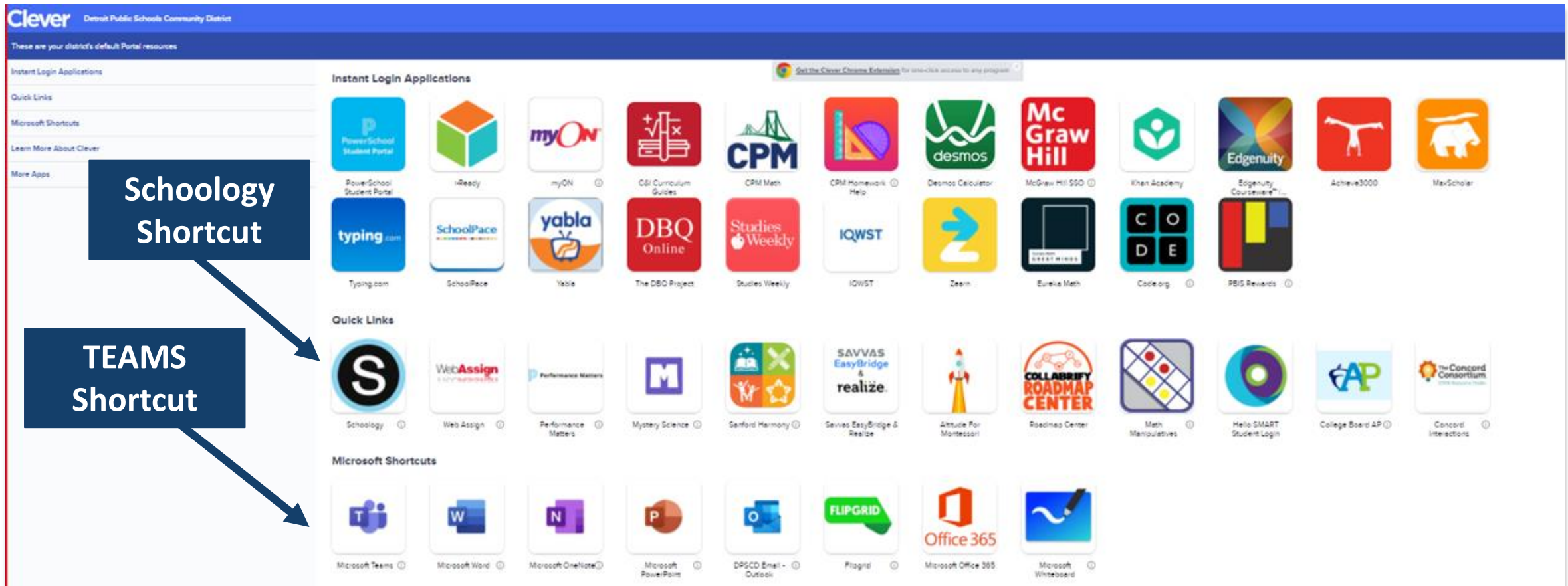
Instructional Materials & Supplies



AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
→ 20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures

WHERE TO FIND MICROSOFT TEAMS AND SCHOOLOGY IN CLEVER



Schoology Shortcut

TEAMS Shortcut

Clever Detroit Public Schools Community District

These are your district's default Portal resources:

Instant Login Applications

Quick Links

Microsoft Shortcuts

Learn More About Clever

More Apps

Instant Login Applications

- PowerSchool Student Portal
- iReady
- myON
- CBi Curriculum Guides
- CPM Math
- CPM Homework Help
- Desmos Calculator
- McGraw Hill 550
- Khan Academy
- Edgenuity Courseware
- Achieve3000
- MaxScholar
- Typing.com
- SchoolPace
- Yabla
- The DBQ Project
- Studies Weekly
- IQWST
- Zearn
- Eureka Math
- Code.org
- FBIS Rewards

Quick Links

- Schoology
- WebAssign
- Performance Matters
- Mystery Science
- Sanford Harmony
- Savvas EasyBridge & Realize
- Altitude For Montessori
- CollabRify Roadmap Center
- Math Manipulatives
- Hello SMART Student Login
- College Board AP
- Concord Interactions

Microsoft Shortcuts

- Microsoft Teams
- Microsoft Word
- Microsoft OneNote
- Microsoft PowerPoint
- DPS&D Email - Outlook
- Flipgrid
- Microsoft Office 365
- Microsoft Whiteboard

ACCESSING TEAMS THROUGH CLEVER



DETROIT
PUBLIC SCHOOLS
COMMUNITY DISTRICT

Accessing Teams From Clever



Students Rise. We All Rise.

DOWNLOADING MICROSOFT TEAMS



Download The Teams App



Students Rise. We All Rise.

<http://dpscd.schoology.com/>

Login with student email and password

AGENDA

Time	Item
5 minutes	Welcome, Objectives & Norms
5 minutes	Meet our Staff
10 minutes	COVID-19 Safety Protocols
15 minutes	First Day Expectations
15 minutes	Learning Expectations
10 minutes	Curriculum Distribution
20 minutes	Accessing Teams and Schoology
5 minutes	Connected Futures



CONNECTED FUTURES MAKE-UP

Students who did not pick up their claimed devices on August 11, 12, or 15, or August 27, 28, September 1, 2, or 3, they will be available at our school once they are delivered.



CONNECTED FUTURES SUPPORT



Connectivity Issues

Text "INTERNET4CF" to (562) 372-6925

Online form: human-i-t.org/internet4cf



Technology/Device Support

Text "HELP4CF" to (562) 372-6925

Online form: help4cf.org

Students Rise. We All Rise.

GENERAL SCHOOL AND DISTRICT CONTACTS



School Main Office – 313-849-3492



Transportation Call Center – (313) 945-8600



Accessing Student Email – (313) 576-0100

Students Rise. We All Rise.

Reminders from teachers



- Please have 5th graders check their emails and schoology
Students can check out their Teams and Schoology accounts already
- Students should bring a sweater, as our AC is in full blast and it's cold in the building.
- F2F students are still expected to wear a uniform: White, light blue or navy-blue top. Khaki, blue, or black bottoms.



QUESTIONS

Students Rise. We All Rise.